



CENTRAL UNIVERSITY OF RAJASTHAN

NH-8, Bandarsindri, Dist-Ajmer, Rajasthan [INDIA]

TRAVELLING ALLOWANCE BILL

Purpose of Journey

Name: Pay:

Designation: Order No. & Date :

| Particulars of Journey | | | | | | Mode of Journey & Class of Travel (Rail/Road/Air) | Amount of fare | Incidental Charges | | | Other Expenses | Distance Covered by Road | | | Daily Allowance for Halt | | | Abstract of Amount Claimed | | | | |
|------------------------|------|------|---------|------|------|---|----------------|--------------------|------------------|------|----------------|--------------------------|-------------|--------|--------------------------|-------|--------|----------------------------|--------------|---|-----------|-----|
| Departure | | | Arrival | | | | | Rs. | Distance in Kms. | Rate | | Amount | Particulars | Amount | Kms. | Rate | Amount | No. of Days | Rate | Amount | Claim No. | Rs. |
| Station | Date | Hour | Station | Date | Hour | | | | | | | Rs. | | Rs. | | | | | | | | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | | |
| | | | | | | | | | | | | | | | | | | | Claim No. 8 | | | |
| | | | | | | | | | | | | | | | | | | | Claim No. 11 | | | |
| | | | | | | | | | | | | | | | | | | | Claim No. 13 | | | |
| | | | | | | | | | | | | | | | | | | | Claim No. 16 | | | |
| | | | | | | | | | | | | | | | | | | | Claim No. 19 | | | |
| | | | | | | | | | | | | | | | | | | | Total | | | |
| | | | | | | | | | | | | | | | | | | | Less Advance | | | |
| | | | | | | | | | | | | | | | | | | | Net Amount | | | |
| | | | | | | Total | | | Total | | Total | | | Total | | Total | | | | If Net Amount is in Minus then unspent balance may be deposited with the Accounts Section before sending the bill for adjustment. | | |

Honorarium

CERTIFICATE

This is Certified That.

- (1) I was not provided in any free conveyance
- (2) the payment of the bill has not been received before
- (3) the payment of this bill has not been/will not be charged from either source

- (4) the place for which road mileage has been charged are not connected by Rail
- (5) I have actually travelled in the same class of accommodation for which travelling allowance has been claimed.
- (6) daily allowance has not been claimed by me for Sunday or Holiday unless I was actually in camp.

* Vehicle No. (If you traveled by your Own Car or Taxi.)
(If you travel by your own car or taxi, be ensuring that to attach the toll receipt.)

Bank Details:

Name of Bank: A/c No.

Branch Name: IFSC Code No.:

* PAN Card No.

Name & Signature of Verified

(Name:)

Date:

(For Office Use Only)

(Signature of Claimant with date)

Total Amount (Rs.) Passed for Payment:

Amount Rs.

Paid in Cash/by Cheque No.dated.....

RECEIVED PAYMENT

Please affix Revenue Stamp if Amount exceeds Rs. 20,000/-

(Deal of Hand)

(Checked by S.O.)

(IAO)

J.R. (F)

(Finance Officer)

(Registrar)

(Hon'ble Vice Chancellor)